

Mána Hjörleifsdóttir Taylor

manahaotaylor@gmail.com | (646) 964 7083 | manataylorhjorleifsdottir.com

PROFESSIONAL SUMMARY

- Published writer, researcher, and editor based in Chicago, IL.
- Experienced in research projects, artistic collaborations, grant writing, fundraising, and newsletter writing.
- Motivated contributor to artistic and editorial projects.

PROFESSIONAL EXPERIENCE

Freelance Writer

Feb 2020 - Present

- Published art reviews for multiple Chicago based publications including *Newcity*, *Sixty Inches From Center*, *Chicago Artist Writers*, and *Chicago Reader*.
- Published creative nonfiction pieces for national and international online publications such as *Plates Journal*, *Mouse Magazine*, *General Subject Magazine*, *Tides Magazine*, and *The Documentarian*.

Pitchfork Music Festival, Chicago, IL

Jul 2021 - Present

Production Office Assistant

- Interfaced between Pitchfork management team and customers by providing support through e-mail.
- Recruited volunteers, organized schedules, aided with event set-up for the festival.
- Contributed copy-editing for the festival website, wrote and edited newsletters.

The Documentarian Magazine, Chicago, IL

Mar 2020 - Present

Co-Founder, Editor, and Contributing Writer

- Co-founded, conceptualized, and created magazine dedicated to “Artistic Documentary” genre.
- Acquired texts, communicated with contributors, and contributed with editing of all texts in issues.
- Illustrated and designed logo, as well as website illustrations.
- Wrote and designed monthly newsletters through MailChimp, wrote articles, and Letter from the Editors section.
- Hosted two hourlong Zoom conversations with contributors

Studio Maness, Berlin, Germany

Sep - Nov 2019

Artist Assistant

- Researched for residencies, grants, and gallery openings for Mexican visual artist Maness.
- Wrote, edited, and proofread text for artist website.
- Contributed to concept ideas for new projects, assisted in art handling and artistic direction for photoshoots.

Human Rights Radio, Annandale-On-Hudson, NY

Jan - May 2019

Editor/Interviewer

- Transcribed audio interviews, edited audio clips, organized sound into themed episodes of “Radio Africa: Broadcasting History.”
- Recorded on-campus lectures, assisted radio host Danielle Riou, and contributed with brainstorming of episode themes.

Bard College Dean of Student Affairs Office, Annandale-On-Hudson, NY

Sep 2016 - May 2019

Administrative Assistant

- At the front desk office, I greeted students and answered phone calls, e-mails, and organized schedules for incoming appointments.
- Assisted deans in arranging schedules and planning ongoing academic events on campus.

Copy Editor

- Copy edited and proofread four articles for the July issue

TECHNICAL SKILLS

Microsoft Office | Microsoft Word | PowerPoint | Slack | Wordpress | CSS | Microsoft Excel | Adobe Photoshop
Chicago Manual of Style | MLA | Copy-editing | Research | Airtable | Google Drive | Google Sheets | Affinity
Publisher |

LANGUAGES

English, French, and Icelandic: Native Fluency

German: Level B2

EDUCATION

Bard College, Annandale-On-Hudson, NY

Bachelor of Arts – Human Rights, Literature (2019): Senior Thesis: “*The Raw Material of Talk: Svetlana Alexievich’s Literary and Humanistic Response to Suffering*”

- Study Abroad, **Bard College Berlin**, Berlin, Germany (Fall 2017)

SELECTED WRITING

2021

“Ways of Seeing: Vivian Maier’s Photographs Tell Stories of an Earlier Chicago,” *Newcity*, July 2021

“With Each Breath, a Photograph: An Interview with Kioto Aoki” *Sixty Inches From Center*, June 2021

“The Rivers in The Places We Have Lived Together” *Plates Journal*, May 2021

“Museum in the Basement of The Swimming Pool” *Mouse Magazine*, May 2021

“Beyond the Photograph: A Review of Reproductive: Health, Fertility, Agency” *Newcity*, April 2021

“Sunshine & Golden Irises” *Tides Magazine*, April 2021

2020

“Wearable Stories” *Tides Magazine*, December 2020

“The Destination” *The Documentarian*, October 2020

“An Album With A Single Evocative Word In The Title” *Tides Magazine*, October 2020

“What Remains at DFLBRL8R” *Chicago Artist Writers*, May 2020

“April 26, 1986” *The Documentarian*, May 2020

“Letter writer to a Grain of Wheat Found in a 130 year old Singapore Crocodile: For Svalbard Global Seed Vault”
The Migrant Ecologies Project, March 2020

“Amtrak Across America” *General Subject Magazine*, February 2020